Configuration module



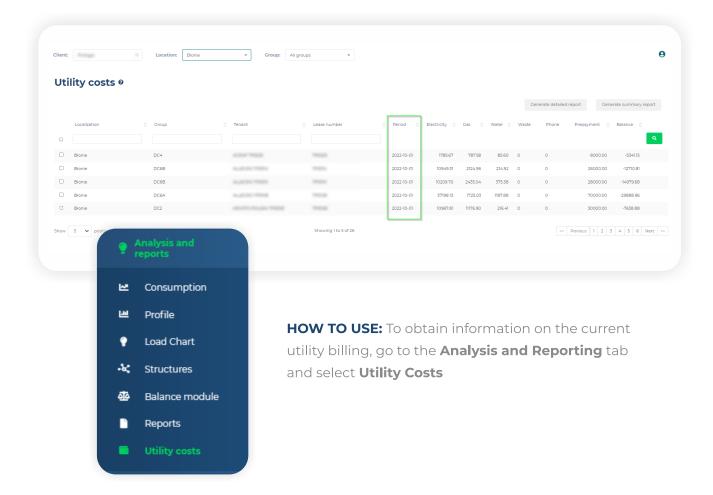
Utility costs

Use the Utility costs tab to download current and historical reports showing the costs of utility consumption. This tool can also be used to compare current utility charges against previous periods.

The module is an integral part of the Rhino Billing Application, which calculates the costs of utilities per tenant based on meter readings and using such algorithms as consumption as shown by the meter, share in the area or share in the common parts. The Rhino Billing Application is handled by the property manager.

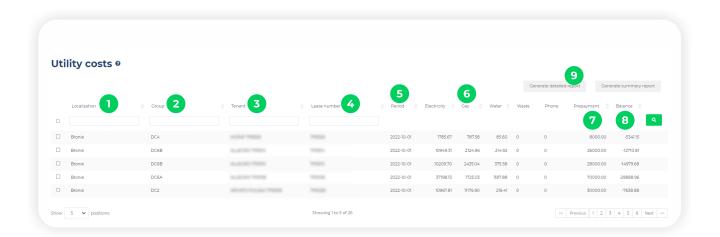
The billing for a given month will be shown in the Utility Costs and Cost Reporting module automatically after the property manager has completed the billing process for that month.

The date of the most recent billing for each lease agreement is shown in the "Period" column.



Analysis and reporting module





- 1 Name of the logistics park
- 2 Hall number
- 3 Name of the tenant
- 4 Number of the lease agreement subject to billing
- 5 Most recent month for which billing is complete and available in the system
- 6 Total cost of a utility in the latest billing
- 7 Prepayment made
- 8 Balance (negative value = overpayment; positive value = amount due)

Buttons for generating simplified and detailed reports in the XLSX format.

Once generated, the reports will be sent within minutes to the email address indicated in the user account.

Please note that it is impossible to print a single report for various logistics parks.

A single summary report may list a few agreement numbers as long as they refer to a single logistics park.

Analysis and reporting module



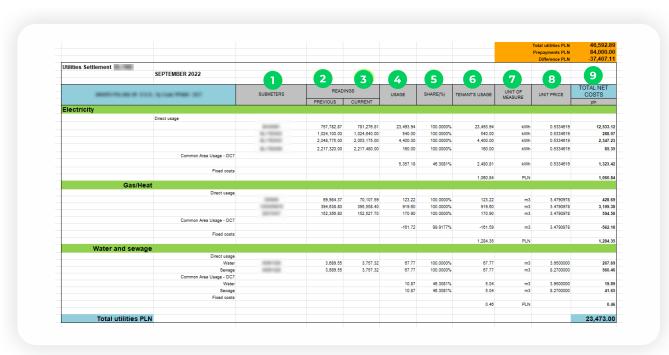
Sample summary report

A summary report contains total consumption costs for individual utilities over selected billing periods.

General information								
Affiliate	ARVINTO POLSKA SF	.200.						
Property	WHINGSOM							średnia
Tenant ID	t ID			BYŁO (OPŁATY RYCZAŁTOWE)		PLN 84,000.00	PLN	42,000.00
egal Entity	PU254			POWINNO BYĆ (KOSZTY RZECZYWISTE)		PLN 46,592.89	PLN	23,296.44
Period	09.2022 - 10.2022			SALDO		PLN (37,407.11)		
Charge period	Engergy	Gas	Water	Telephone	Waste	Total		
Okres	Energia	Ogrzewanie/gaz	Woda	Telefon	Odpady	Razem		
09.2022	17,638.04	4,944.82	890.15	-	-	23,473.01		
10.2022	13,210.48	9,597.16	312.25	-	-	23,119.89		
	30,848.52	14,541.98	1,202.40	-	-	46,592.90		
Charge period	Doc. Seq. No.	Invoice date	Invoiced		Costs	Balance		
Okres	Numer Faktury	Data faktury	Opata ryczałtowa	Koszt Razem		Saldo		
09.2022	25800404	04.08.2022	42,000.00	23,473.00		(18,527.00)		
10.2022	25800452	02.09.2022	42,000.00		23,119.88	(18,880.12)		
			84,000.00		46,592.88	(37,407.12)		

Sample detailed report

A detailed report shows utility consumption costs per individual meter, taking into account the tenant's proportional share in the meter reading.



Analysis and reporting module



- Serial number of the meter
- 2 Previous meter reading
- Current meter reading
- 4 Consumption shown by the meter for the period
- 5 The tenant's share in consumption (in percentage)
- 6 Tenant's consumption shown by the meter for the period
- 7 Unit
- 8 Price per unit
- Total costs (Please note that the rows described as "Direct usage" show costs incurred directly by the tenant. The rows described as "Common area usage" show consumption costs for common areas.)

FAQ

How to generate a report for a given month?

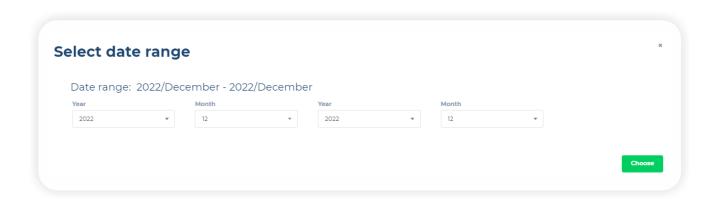
To generate a report, select at least one item from the list of agreements.

After selecting the rows containing the numbers of lease agreements to be included in the report and choosing the report type button (summary / detailed), select the time range to be covered by the report. If the period covers a single month, e.g. June 2021, select the same value in both fields. After confirming your selection with the "Select" button, the report will be sent to your email address.

Please note: Most problems with generating reports stem from the fact that the billing process for the period selected by the user has not yet been completed. The property manager completes the billing process every month. You can find the date of the latest available billing on the Utility Costs screen in the Rhino app in the "Period" column.

Analysis and reporting module





The "no agreements" screen

If the user has no allocated agreements, the "no available agreements" message will appear in the Utility Costs module. Please contact the building manager if you think your agreements should be allocated and available.

